

This form should be completed where customer authorises Accord Mortgages to give information regarding their accounts to a named individual. Please send completed forms to Accord Support Team, 1st Floor East, Yorkshire House, Yorkshire Drive, Bradford, BD5 8LJ Fax 01274 801005 or by email to [Accordvariations@accordmortgages.com](mailto:Accordvariations@accordmortgages.com)

**Customer(s) and Account(s)** Customer(s) Details:

Title		Title	
Surname		Surname	
Forename(s)		Forename(s)	
Postcode		Postcode	
Date of birth		Date of birth	
Account(s) where disclosure can be made			

Please confirm the reason the disclosure is being added:

**Consent by Customer(s)**

I/We authorise you to discuss the above account(s) with the person identified in the Disclosure Authority section below. This person will not be allowed to give you instructions or discuss any personal information relating to third parties. We will make any amendments or transactions required. The Authority granted will last until the account(s) detailed above close, for whatever reason, or until I/we inform you that I/we no longer wish the person detailed above to have access to the account(s) information.

**All parties to an account must sign**

<b>Signature</b>	<b>Signature</b>
Date	Date

**Disclosure Authority** Details of the person to whom a disclosure can be made:

Title			
Surname			
Forename(s)			
Address			
Date of birth	Telephone number		
Email			

**Disclosure Authority's Consent**

We will respect your right to privacy and will not disclose your personal information to anyone except with your consent or if the law, public duty or legitimate interest require us to do so.  
 Our booklet 'Your Rights and the Data Protection Act' is available from our head office or for more information, visit our web site [www.accordmortgages.com](http://www.accordmortgages.com).  
 You have a right of access under the Data Protection Act to your personal records held by us, subject to payment of a fee. A Subject Access Request Form (ACC 0039) can be obtained from our Head Office, Accord Mortgages, Yorkshire House, Yorkshire Drive, BD5 8LJ or from our website [www.accordmortgages.com](http://www.accordmortgages.com). You have the right to have any inaccuracies corrected.  
 From time to time we may notify you of additional products and services from us, our subsidiaries or other organisations, which may be of benefit to you, using any of the contact details available.  
 If you do not wish to receive this information, please tick the box.  
**I agree to Accord Mortgages using my details above to verify my identity when I contact them as the Disclosure Authority for the above customer(s) account(s) and for marketing if I have not ticked the box above**

Signature of authorised person  
 (person to whom disclosure can be made)

Date