

## How it works

- **Getting a quote through Accord eConveyancing is quick and easy.**
  - Select the type of quote required e.g. Sale and Purchase, the number of clients and the country.
  - Enter the sale/purchase price(s), your clients' details and the relevant property addresses
  - Click proceed and the quotes are returned!

## The results screen shows the following:

- Solicitors/conveyancers that offer a conveyancing service
- Costs - breakdown of conveyancing and disbursements and a total cost including VAT
- Distance of the solicitors from the property/properties
- Service Rating from introducers (where sufficient feedback has been received)
- Any recommendations that solicitors/conveyancers have received from introducers

When the results are shown there is the option to view the full panel results, or only those on the eConveyancer Preferred Panel. These are firms who have agreed to adopt enhanced service standards specially negotiated by eConveyancer. These are:

- No upfront payment of legal fees required
- No completion, no legal costs or search fees payable
- Client Care Pack sent out within 24 hours
- ID verification from broker accepted
- Minimum of 50 staff
- Search insurance for re-mortgages
- Credit cards accepted
- Local call rates for clients
- Minimum Professional Indemnity Insurance (PII) £3 million

## Additionally, all firms included on the full panel offer the following:

- Legal Fee Guarantee - the legal fee will not exceed the amount quoted provided that all the criteria were specified correctly and the transaction is no more complex than would usually be expected.
- Upfront payment of legal fees required (for search fees etc.)
- No completion, no legal costs payable and any unused portion of upfront payment returned
- Price Promise - the solicitor/conveyancer guarantees that this is their best price for the work requested.
- No cross-selling by the solicitor/conveyancer
- Once you've accepted a quote, you can register with eConveyancer to ensure you'll receive payment
- **Remember**
  - With more complex transactions the conveyancer may charge an increased fee, however this will be agreed with the customer in advance.
  - Quotes depend on the property having a HIP, otherwise additional search fees are charged.

## Receiving Payment

Once you've selected a suitable quote, you have the option to "**Instruct Now**" or "**Save quote for later**". You'll then be asked to register with eConveyancer.

Once registered, you'll receive your **login details via email** and can login to the system. At this point, you'll be asked for your bank account details for **payment by BACS**. This is the quickest method of payment, however if you do not supply these details you will receive **payment by cheque** directly from eConveyancer. Payments are made on the **15th** and **30th** of each month once the transaction has completed.

Remember you can get a quote at any time and you will be asked if you are interested in using the service after submitting a lending decision and again when you submit a full mortgage application.

### ● **Queries and payment**

Please note that the £100 payment is made direct by eConveyancer, not Accord Mortgages. If you have any difficulties logging in to Accord eConveyancing or for any general enquiries, including payment, please contact the eConveyancer Helpdesk:

**Telephone: 01844 265372    Email: [accordeconveyancing@utdgroup.com](mailto:accordeconveyancing@utdgroup.com)**